



**MINUTES
TOWN OF CAMP VERDE
SPECIAL SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, APRIL 23, 2025 at 4:00 P.M.**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. Call to Order

Mayor Moore called the meeting to order at 4:00 p.m.

2. Roll Call.

Councilor Brian Bolton, Councilor Wendy Escoffier, Councilor Robert Foreman, Councilor Robin Godwin, Councilor Jessie Murdock and Mayor Marie Moore.

Also Present

Town Manager Miranda Fisher, Town Attorney Trish Stuhan, Finance Director Michael Showers, Town Clerk Leah Rhodes, and Administrative Clerk Laura Keesler.

3. Pledge of Allegiance

Councilor Godwin led the Pledge.

4. Discussion, consideration, and possible direction regarding filling the Council vacancy and appointment of the new Vice Mayor. Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher stated that on April 16, 2025 at 10:50 a.m. former Mayor Dee Jenkins formally submitted her resignation to Town Manager Fisher, Town Clerk Leah Rhodes and Vice Mayor Marie Moore. On April 16, 2025, Vice Mayor Marie Moore took her Oath of Office as the Mayor of Camp Verde. Town Manager Fisher stated that now there is the vacancy for the Vice Mayor and one Council seat. Town Manager Fisher stated per Town Code Section 2-1-4, the Council must fill the vacant seat by June 16, 2025.

Town Manager Fisher and Town Attorney Stuhan responded to questions from the Council.

The Mayor and Council discussed their preferences for fulfilling Vice Mayor and Council seat. The Mayor and Council have directed Town Manager Fisher to prepare a detailed

plan outlining the appointment and interview process for the vacancy. Town Manager Fisher will present the breakdown to the Council on May 7, 2025.

The Mayor and Council decided at the May 7, 2025 meeting, they would also select a Vice Mayor from the current five Councilmembers.

5. Discussion, consideration and possible direction regarding a potential increase to the bed tax. Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher noted that the Council had expressed interest in exploring options for increasing the Town's Transaction Privilege Tax (TPT) rate. Town Manager Fisher provided an overview outlining the existing revenue limitations, potential increase amounts, proposed next steps, as well as the implementation process.

Town Manager Fisher and Town Attorney Stuhan responded to questions from the Council.

The Council provided direction to Town Manager Fisher to have staff return with a range of proposed TPT rate increase scenarios, varying from 0.5% to 1.5%.

6. Discussion, consideration and possible direction regarding development impact fees. Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher stated in February 2025, the Council held a work session to discuss development impact fees. Following the discussion, the Council expressed a desire to discuss at a further meeting the possible implementation of development impact fees for Camp Verde.

Town Manager Fisher presented an overview of development fees in neighboring jurisdictions, summarized the process of an impact fee study to be conducted, proper public notification procedures, discussed the associated advantages and disadvantages, and explained that a study will be incorporated into the CIP budget if the Council wants to proceed.

Town Manager Fisher and Town Attorney Stuhan responded to questions from the Council.

The Council provided direction to Town Manager Fisher to issue a Request for Proposal (RFP). Manager Fisher requested permission to release the RFP without bringing it back for Council approval given the urgency to get the financial data prior to tentative budget adoption. The Council permitted Manager Fisher to proceed with the RFP.

Mayor Moore recessed the meeting for a break at 5:14 p.m.

Mayor Moore reconvened the meeting at 5:25 p.m.

7. **Discussion and review of the FY26 operations budgets for the General, HURF, Water & Wastewater Funds.** Staff Resource: Town Manager Miranda Fisher and Finance Director Michael Showers.

Town Manager Fisher and Finance Director Michael Showers presented an overview of the proposed operational budget recommended by the Town Manager and staff, which encompassed the General Fund, HURF, Water, and Wastewater budgets.

Mayor Moore recommended that next year's budget consider the potential addition of an IT specialist, the development of a long-term plan to fund wages outside of the HURF fund, and the continued monitoring and management of the employee benefits plan.

Town Manager Fisher and Finance Director Showers responded to questions from the Council.

8. **Adjournment**

Mayor Moore adjourned the meeting at 6:49 p.m.



Mayor Marie Moore



Attest: Leah Rhodes, Town Clerk

CERTIFICATION

I, Town Clerk Leah Rhodes, hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on April 23, 2025. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 8 day of May, 2025.



Leah Rhodes, Town Clerk